



# CULLINANE COLLEGE INTERNATIONAL PROSPECTUS

*Mo te aroha ki te Atua, kia Oranga, kia Akona!*  
*For love of God, Life and Learning*





**TO BE THE BEST POSSIBLE VERSION  
GOD CREATED ME TO BE.**

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College Facebook Page:  
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## PRINCIPAL'S WELCOME

**T**ena Koutou, Tena Koutou, Tena Koutou Katoa.

*Mo te aroha ki te Atua, kia Oranga, Kia Akona.*

*For the love of God, Life and Learning.*

Cullinane College, Whanganui is a distinctly Catholic Year 9 to 13 high school. Here we strive to send young minds into the world with more than just an excellent academic grounding. We aim to have our graduating students conscious of their responsibilities and obligations towards themselves and others in the community.

At Cullinane College, we believe that we offer an excellent values-based education that sets us apart from other schools. We actively encourage our students to test their limits, take on challenges and make the most of their time at high school.

Students at Cullinane College are expected to work diligently in an environment which commands a high standard of behaviours both in and outside the classroom.

Cullinane College builds upon a long and proud tradition of Catholic secondary schooling in our region. Established as a co-educational high school in 2003 through the amalgamation of Sacred Heart College and St Augustine's, Cullinane College is a school with a proven record of academic success in NCEA. We take pride that our students are well prepared for tertiary study, trade apprenticeships or employment. Our curriculum diversity is very good with most New Zealand school subjects taught.

God bless  
Justin Harper  
Principal



# MISSION OF THE COLLEGE & STRATEGIC THEMES

**M**

## MISSION OF THE COLLEGE

Cullinane College is a Roman Catholic community that strives to deliver quality education for Love of God, Life and Learning.

### AIMS

Cullinane College aims to provide a Catholic education within the traditions of the Sisters of St. Joseph and the Marist Fathers and the Catholic community that:

- Prepares our young men and women for further education, work and life
- Caters for spiritual, academic, physical, cultural, vocational and social development
- Is moral, caring and joyful
- Seeks to challenge the students to serve others
- Develops policies and practices that promote an understanding and respect for all cultures and recognizes the unique position of Maori as the tangata whenua
- Provides for students with varied academic needs and diverse social, cultural and economic backgrounds and does so in partnership with parents who are committed to a Christian education.

### OUR STRATEGIC THEMES

*Promoting Catholic Education in the Whanganui Community.*

*Developing Learning and Teaching Partnerships.*

*Fostering an Awareness of, and Responding to, Diversity.*

*Attending to Developing the Whole Child and Allowing Them to Shine*

*Promoting Student Success through Quality Governance and Management of Resources.*

Our Values are underpinned by the Gospel values of Faith and Hope and incorporate:

**S**ervice to promote the interests of others

**O**ptimise responsibility to fulfil their God given talents

**U**nity to respect different value systems and encourage empathy of others

**L**ove to model Jesus in showing care and compassion for others

**(SOUL)**

# OUR HISTORY

Cullinane College is an integrated, co-educational secondary school in Whanganui, New Zealand for students from Year 9 to Year 13. Cullinane College was founded in 2003, through the amalgamation of Sacred Heart College (founded in 1880 and operated by the Sisters of St Joseph of Nazareth) and St Augustine's College (founded in 1944 and operated by the Marist Fathers).



*Villa Maria Boarding House and School,  
around 1900*



*Sacred Heart Convent, 1912. Located  
on Oakland Ave, Whanganui.*



The College is named after: Sister Vincent Cullinane RSJ and Sister Cuthbert Cullinane RSJ (both important teachers at Sacred Heart College); Father John Cullinane SM (brother of Sister Cuthbert) was a Maori Missioner to the Awa of the Whanganui River from 1936-1951, Father John Cullinane SM (an important teacher at St Augustine's College); and Bishop Peter James Cullinane, first Bishop of Palmerston North (1980-2012). The Bishop of Palmerston North is the proprietor of the College.





## OUR SPECIAL CHARACTER

Cullinane College is a Catholic community that strives to deliver quality education based on the Gospel values of Jesus Christ according to the tradition of the Catholic Church.

Our College has a vision of education that is based on our common faith in Jesus Christ and a belief in his teachings as well as a commitment to his values expressed in the Scriptures and in the life of the Church.

We affirm the uniqueness of each individual and encourage students to grow in a personal relationship with God that helps them: be confident in their self-worth and cultural identity; to recognize the rights of others and be concerned for the common good; develop self-discipline, responsibility and accountability for their personal actions.

As a Special Character school, we promote within our classrooms and within our students

the ideals of peace and harmony, justice, respect and love for each other. We promote a caring attitude toward the universe, concern for the disadvantaged and a strong sense of community and acceptance of cultural difference as basic values of personal and College life.

Christ taught that every person has value that we should care for our neighbor and help those less fortunate than ourselves; that we should actively seek justice for all.

Students are encouraged to care for each other and to accept each other as they are, in spite of differences. Everyone has their own special talents. These are gifts which have come from God.

Here at Cullinane we try to enable students to find and develop their gifts, sharing them with others as God intended. In this way they can develop their full potential.



I AM  
THE RIVER,  
THE RIVER  
IS ME.



## OUR LOCATION

### Whanganui, NZ

Cullinane College is situated in the picturesque city of Whanganui and is located on the West Coast of the North Island of New Zealand.

Whanganui has a population of approximately 45,000 people and is steeped in history, art and culture.

The most noted landmark of Whanganui is the Whanganui River which is New Zealand's longest navigable waterway and runs from Mount Tongariro to the Tasman sea.

Both Mount Ruapehu and Mount Taranaki can be visible on a clear day from the several hills and vantage points around the city.

Whanganui enjoys a warm temperate climate which usually sits slightly above the national average.

Whanganui has a wide range of facilities for shopping, outdoor sports, creative arts and leisure. Having mountains, west coast beaches and lush native bush/parks and reserves in its backyard makes Whanganui an ideal outdoor enthusiasts playground.

In the summer months, Whanganui becomes a popular destination for tourists as it celebrates its Vintage Weekend celebrations, Artist Open Studios and other events.

Popular destination points around Whanganui include: Virginia Lake, Bason Reserve, Whanganui National Park and a trip up the river on the heritage paddle steamer, the Waimarie.



# OUR LOCATION

Located on the West Coast of the North Island of New Zealand, Whanganui sits at the junction of State Highways 3 and 4.

Whanganui is a 2 1/2 hour drive north from New Zealand's capital city, Wellington (which contains an international airport).

Whanganui is also a 1 1/2 hour drive from Mount Ruapehu and Mount Tongariro.



*Location of Cullinane College  
within Whanganui*



# OUR CURRICULUM



**H**ere at Cullinane College we believe that students achieve best when they are interested in what they are learning. The delivery of our school curriculum is based upon traditional pedagogy where specialist and passionate teachers challenge students to become the best possible versions of themselves.

An important underlying philosophy of the Cullinane College curriculum is the notion of growth mindset; that is encouraging our students to strive to learn at the edge of their comfort zone.

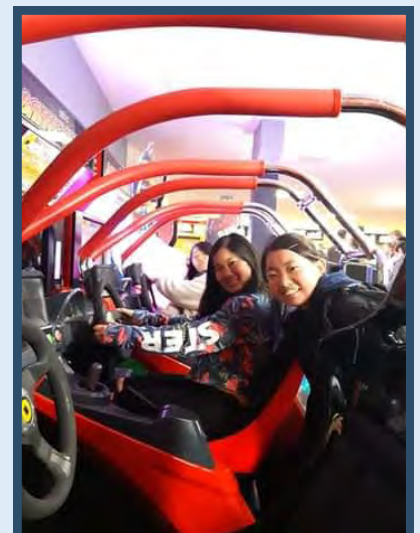
The subjects available here at Cullinane College are extensive and almost all subjects assessed by NZQA are taught here. Those subjects not available here at Cullinane College (such as Latin) are available for students through virtual learning classrooms. All students at Cullinane College take part in Religious Education, which also counts towards the NCEA qualification.

The teachers here at Cullinane College have an excellent reputation. We pride ourselves in the specialist curriculum knowledge of our staff. Every staff member holds registration certification and have an extensive professional development programme.

Digital technologies have been adopted widely here at Cullinane College. The school has a 'Bring your own device' option for students. However, significant investment by the College means every student has access to chromebooks here in class. Teachers are encouraged to use online tools for planning, communication and assessment, but traditional pen and paper continues to be our preferred core method of learning.

The progress of learning is very important here at Cullinane College. We invest time into knowing every child and their family. Significant effort is put into aligning the students future aspirations with current learning.

Students at Cullinane College are tracked, monitored and mentored on an individual basis. Regular reporting and parent interviews are a key feature of our school calendar.





# OUR SPORTS

Cullinane College Sport Mission Statement and Vision

## ***TO MEET THE NEEDS OF ALL STUDENTS, NO MATTER THEIR ABILITY IN SPORT***

We encourage participation, so students can explore, perform and excel in their chosen sport at a local, regional, national and international level.

Sport continues to be a busy area and major part of school life in the College. Over the summer, Rowing, Touch, Equestrian, Cricket, Waka Ama, Ki o Rahi, Volleyball and Athletics have enabled many students to express their talents and develop their skills.

In winter Netball, Basketball, Rugby, Hockey, Badminton and Football all provide opportunities for students to learn self-discipline and enjoy healthy competition. Every year a number of students in the College are awarded academic blues for representing their country at sport and in the Administration area we have a wall of honor for our New Zealand representatives.





# OUR SPORTS

## Sports at Cullinane

Basketball	Badminton	Netball	Futsal	Volleyball
Athletics	Cricket	Cross Country	Waka Ama	Tennis
Touch	Equestrian	Rugby Union	Life Saving & Swimming	Rowing
Hockey	Football	Ki-O-Rahi	Triathlon	



# THE ARTS & CULTURE



The Cullinane College Music department focuses on modern Music with particular studies of Jazz, Rock, Artistic Music creation and New Zealand Music History.

Music lessons are available with experienced tutors in guitar and bass guitar, percussion and drums, brass and other instruments when available.

The College is also associated with out of

school tutors for private practice and exams.

Students have been successful within the community, winning multiple first placings in local and national competitions such as Rock Quest, Pacifica Beats and Secondary School Jazz Concerts. The Cullinane College Music department is a proven pathway to tertiary music study.

The Cullinane College Art department offers comprehensive courses in Painting, Printmaking, Photography, Audio Visual and Design. Students taking part in these areas have access to a wide range of modern facilities, including a fully operational recording suite.

Alongside these visual media, the College also supports a Drama and Dance Department allowing students to learn the finer points of dance and drama.

Our Arts students showcase their talents at many events including our annual "Café Concert". Where all the Arts come together to support each others performances.







## OUR CAMPUS

C

ullinane College's campus is located at the base of St John's Hill in Whanganui. Our extensive site is situated between two community parks on Peat Street. Cullinane College's geographical location is upon the former St Augustine campus.

Physically, Cullinane College boasts several of the best educational facilities in the region. Significant capital investments over recent years have resulted in new classrooms across most curriculum. In the last couple of years, Cullinane College has opened new:

- A Wharehenui
- Two toilet blocks
- An Information and Communication Technology classroom
- A Commerce classroom
- A Music room
- Recording studios (and band rooms)
- A Drama and Dance suite.



Currently, Cullinane College is undertaking significant redevelopment to refurbish other existing classrooms. The completion of this project will bring all of our campus up to new earthquake standards.

Special Character curriculum is based around our historical St Joseph's Chapel. Cullinane College also hosts on site a satellite classroom for Arahunga Special School.



## OUR PASTORAL CARE SYSTEM

Cullinane College embraces all that is most important and desirable in a modern, effective school administered through sound management systems.

Our staff love to take a holistic and pastoral approach at all times in meeting the needs of our students. In this way our students come away as well-rounded individuals, having been nurtured in all aspects of learning - the academic, the spiritual, the physical and the social.

At Cullinane we have a comprehensive Pastoral Care and Discipline system.

The Pastoral Care Team includes: Deans of House, a Senior and Junior Dean, Learning Support Team, Literacy Support, Alternative Education and Restorative Justice coordinators, Guidance Counsellors, Whanau Liaison, and a Dean of International Students.

Our Restorative Justice system deals with conflict among our students. Through this system, both parties are encouraged to deal with their issues and come to an acceptable solution for all involved. This leads to more time spent on learning rather than on discipline issues.

Family Day Interviews and SWEET (*Student Whanau Educational Empowering Tool*) are our formal parent interviews. Parents meet with their child's Form Teacher where they discuss academic and pastoral issues and goals, NCEA information, review literacy and numeracy results, go over Individual Achievement Plans and student reports.



# HOUSES

In addition to a culture of performing and valuing multicultural experiences, Cullinane College also has a vibrant House Competition culture. Our four houses reflect our Marist (Mannix and Marist) foundations as well as our Josephite influences (Columba and Woods). These House names give recognition to the work that these two Orders encouraged in the Whanganui region, delivering over one hundred years of education.

## **COLUMBA HOUSE** - Colour: Blue

Named after Sister M. Columba rsj. She became the Mother General of the Sisters of St. Joseph of Nazareth in 1908. She was the one who decided to move Sacred Heart from the CBD to its new site in Oakland Avenue. She died in May, 1924.

## **WOODS HOUSE** - Colour: Red

Fr Julian Tenison Woods was the cofounder of the order of the Sisters of St. Joseph of Nazareth. Working with Mary MacKillop, they founded the order in 1867. From this start, four sisters came to Whanganui in 1880.

## **MANNIX HOUSE** - Colour: Black

Fr John Mannix was ordained a Marist priest in Christchurch in 1934. The first St Augustine's College opened in the Villa next to St Mary's Presbytery in Campbell St. There were 28 students when classes began in 1944. Fr John was the first Rector.

## **MARIST HOUSE** - Colour: Green

The Society of Mary - Marist Fathers - was founded in Lyon, France by Jean Collin in 1836. The first Marist priests came to New Zealand with Bishop Pompallier. The Marist Order was asked to staff St Augustine's College when it first opened in 1944.



## OUR SCHOOL

### VALUES

SERVICE  
OPTIMISE  
UNITY  
LOVE



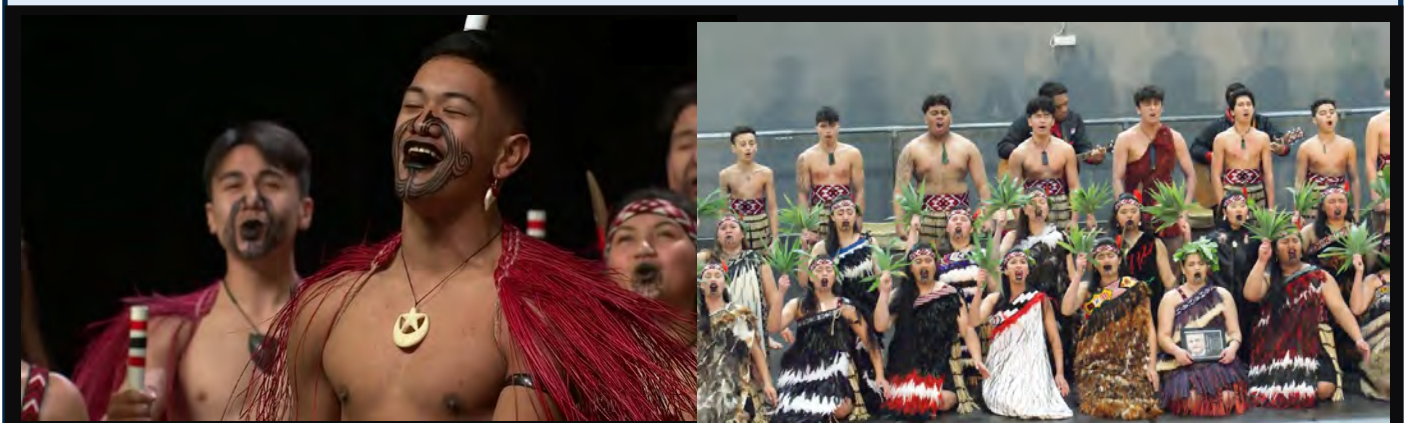


# Te Ngākau o Te Awa

Cullinane College has a very successful Kapa Haka team - Te Ngakau O Te Awa (the heart of the river) who has been the regional Kapa Haka champions for consecutive years since 2006. They are proactive within the wider community and regularly perform to support local organizations and events.

The Maori Performing Arts programme is one of our important aspects here at Cullinane College, as it encompasses our special culture, and our 'taha Maori'. In this way, our students experience our Maori culture in a whanau, family, orientated environment.

The home of Te Ngakau o Te Awa is our newly opened purpose built whare 'Te Here Atamai'.





# INTERNATIONAL STUDENTS

The only requirement for international students is that they must have a minimum of lower intermediate English. We work with each student to help them gain the qualifications they need. As a small College, our International students are fully integrated with New Zealand students. This helps everybody to become fluent in speaking, reading and writing English.

We want the parents of our international students to be involved in the education of their young people, so we will send regular reports on their progress. Cullinane College offers a number of fantastic opportunities for our students to experience a great deal of New Zealand. Our students can take part in a variety of activities that allow them to increase their awareness of our unique Kiwi culture.

A great deal of the opportunities involve experiencing New Zealand's outdoor lifestyle. Members of our staff enjoy this lifestyle themselves and bring their expertise to our students through trips ranging from bush tramps to skiing on Mt Ruapehu.

Our students also have the opportunity ,if they choose, to experience the extreme sports for which New Zealand is world renowned.

The opportunities at Cullinane College are not just limited to the outdoor lifestyle either. Many of our students have the chance to visit national museums, the New Zealand Government buildings in Wellington and have an overnight excursion to the Wellington Zoo.

Opportunities are limitless as our staff and wider community support our students both inside and outside the classroom.



Our Homestay families have extended the classroom experiences for their students by taking them on family trips across the North Island and the South Island in order to give your students the best possible experience of New Zealand.

# INTERNATIONAL STUDENTS

## ESOL Programme

The College's ESOL programme (English Speakers of other Languages) provides consistent support for International Students.

The ESOL students enjoy a daily lesson together as they practice their listening, speaking, reading and writing skills in English. These classes are small in design and allow students to have individual teacher instruction and learning.

A wide range of tasks and activities are included in their lessons for variety and interest. 'Knowing New Zealand' is an important focus in the lessons. Students have fun sharing their experiences and talking about the use of the English language.







# Cullinane College

## International Student Enrolment Form 2020

Please attach  
recent passport  
size photo here

15 Peat Street  
Whanganui 4500  
New Zealand  
Mailing Address: PO Box 5017  
Phone: 06 3490105

Email: [office@cullinane.school.nz](mailto:office@cullinane.school.nz)  
Director: [lpenn@cullinane.school.nz](mailto:lpenn@cullinane.school.nz)  
Website: [www.cullinanecollege.school.nz](http://www.cullinanecollege.school.nz)

## PERSONAL INFORMATION

### Part One:

Name of Student: .....  
Given Name Family Names

Date of Birth: ..... Age in Years: ..... Gender (Please circle): Male / Female

Student's address: ..... Student's Mobile: .....

First Language: ..... Years Studying English: .....

Student personal email address: .....

Religion/Belief: ..... Do you need to attend church or another place of worship on a regular basis? (please circle) **YES** **NO** If yes state which church

.....

How do you hear about Cullinane College: .....

### Passport/Visa Details:

Passport Number: .....

Passport Expiry Date: .....

Student Visa issue Date: .....

Student visa Expiry Date: .....

When do you expect to arrive at Cullinane College: .....

**Parent's Names:**

Mother: ..... Father: .....

Address: ..... Address: .....

Home Phone: ..... Home Phone: .....

Work Phone: ..... Work Phone: .....

Occupation: ..... Occupation: .....

Mobile: ..... Mobile: .....

Email: ..... Email: .....

**Emergency Contact details:**

Name: ..... Relationship to student: .....

Phone number: ..... Mobile: .....

Email: ..... Country: .....

**Agent:**

Company: ..... Agent's name: .....

Agent's address: .....

Agent's Phone: ..... Fax Number: .....

Email Agent: ..... Contact should be through (*Please circle*): Agent/Parent





# FEES

## Part Two:

<b>Tuition Fee:</b> Normal course includes up to 4 hours English per week.	<b>NZ\$13,250.00</b>
One Term Normal course includes up to 4 hours of English per week.	<b>NZ \$3,312.50</b>
<b>Homestay Fee:</b> 2020 homestay per week fee is	<b>NZ \$240.00</b>
A normal year of 45 weeks at \$240 per week	<b>NZ \$10,800.00</b>
<b>Administration:</b> An administration fee is required for all new students. Full year	<b>NZ \$1,000.00</b>
Less than a year	<b>NZ \$500.00</b>
<b>Insurance:</b> All students must have full travel insurance.	
Travel insurance and health insurance for their stay	<b>NZ \$583.00</b>
<b>Personal costs:</b> A student must pay for their uniform maximum of	<b>NZ \$600.00</b>

Personal spending (between **NZ \$50** and **NZ \$70** per week). Parents may pay personal funds to the school and the school will set up a bank account whereby a set amount will be automatically paid into the student's account each week.

**FEES.** Please tick the course you are applying for.

**Tuition Fee:** A new student should enrol in a first year programme.

☐ First Year Course. At least 5 academic classes plus up to 4 hours of English per week. **NZ \$13,250.00 per annum**

☐ One Term course includes up to 4 hours of English per week. **NZ\$3,312.50 per term**

**Homestay Fee:** This money is held by the school and remains your property until it is used to pay the homestay, two weeks paid in advance. Any excess homestay is refunded when the student leaves.

☐ Normal school year of 45 weeks at \$240 per week **NZ \$10,800.00 per annum**

☐ I expect my child to be in New Zealand for \_\_\_\_\_ weeks at **\$240** per week \_\_\_\_\_

**Administration:** An administration fee is required for all new students which includes matching students to school selected homestays, meeting the student at the airport, helping with setting up a bank account, if necessary. General administration.

☐ Administration fee (all new students) paid only once. Short term stay – less than a year. **NZ \$500.00**

☐ Administration fee (all new students) paid only once. Long term stay – full year. **NZ \$1000.00**

**Insurance:** All students must have full insurance. We use and recommend UNICARE <https://www.uni-care.org/>

☐ Travel insurance and health insurance for one whole year. Recommended for all students who are staying more than 1 year as they are then covered for travel and health insurance. **NZ \$583.00**

☐ Travel insurance and health insurance for 11 months (for students staying one year or less) **NZ \$541.00**

Optional extra costs: You may choose to pay some of the following.

☐ NZQA external examination fees. **NZ \$384.00**

# LIVING SITUATION IN YOUR COUNTRY

## Part Three:

What type of home do you live in? (Apartment, House etc).....

Where is your home located? (City, Town, Countryside, etc) .....

How do you get to school? (Walk Bus, Train, etc) .....

Who usually looks after you? .....

Do you have any brothers or sisters? (Please circle)      **YES**   **NO**

If Yes, please list their names and ages and indicate whether they live at home:

Name:	Age:	Male/Female:	Living at Home (Y/N)





Who else lives in your home? (Mother, Father, Uncles, Aunts, Grandparents, etc)

Relationship to student	Name

## HOBBIES, INTERESTS, SPORTS

**Part Four:**

What sports do you play? (Please list your level of experience next to each sport – e.g. social player, school team, regional representative etc)

Sport/Hobby: ..... Level of Experience: .....

Sport/Hobby: ..... Level of Experience: .....

Do you sing or play any musical instruments? Sing: (Please circle) Yes/No

If Yes, how long for? .....

Instrument played: ..... How long for? .....

Instrument played: ..... How long for? .....

Are you in a band or a choir? (If yes please state) .....

What are your hobbies or Interests? (e.g. model trains, collecting stamps etc)

Are there any other sports or hobbies that you would like to be involved in while you are in New Zealand? (Please state): .....

Do you have any other particular talents, dislikes or problems? .....

.....

# HEALTH INFORMATION (Parents to complete)

## Part Five:

Does your child have any pre-existing medical conditions or concerns? (Please circle) **YES** **NO**

If Yes please state: .....

Permission to administer pain killers: (Please circle) **YES** **NO**

New Zealand children are vaccinated against the following diseases. Please circle the ones your child has been vaccinated against:

<b>Whooping Cough</b>	<b>Diphtheria</b>	<b>Tuberculosis</b>	<b>Tetanus</b>	<b>Measles</b>
<b>Mumps</b>	<b>Rubella (German Measles)</b>		<b>Polio</b>	<b>Hepatitis B</b>

Does your child have any allergies/ (e.g. food allergies like peanuts or wheat, or medical allergies like penicillin or bee stings):

.....

Does your child carry any medication for this allergy? .....

Name any other medication your child requires: .....

Has your child had or suffer of any of the following illnesses? (Please circle)

<b>Measles</b>	<b>Rubella</b>	<b>Chickenpox</b>	<b>Mumps</b>	<b>Polio</b>	<b>Malaria</b>
<b>Tuberculosis</b>	<b>Rheumatic fever</b>	<b>Meningitis</b>	<b>Hepatitis A or B</b>	<b>Heart conditions</b>	<b>Epilepsy</b>
<b>Asthma</b>	<b>Back/neck prob-</b>	<b>Glandular Fever</b>	<b>Allergy to Bee/</b>	<b>Migraines</b>	<b>Diabetes</b>

Are there any family medical conditions that we should know about to ensure the safety of your child?

(e.g. food allergies, bee sting allergies) .....

Does your child have any other special health or medical needs? .....

.....



Does your child have any psychological/emotional needs? (Please Circle) YES NO

If so please state: .....

## STUDY INFORMATION (Parents to complete)

### Part Six:

Please attach your child's most two recent school reports. Reports attached – please tick

Does your child have any specific learning needs or difficulties that could affect their progress?

(Please circle) YES NO If yes please list: .....

Does your child have any behaviour issues? (Please circle) YES NO If yes please list .....

What is your estimate of your child's level of English? (Please circle)

Beginner	Elementary	Pre-Intermediate	Intermediate	Upper Intermediate
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Would you like a personal English Tutor? YES NO (If yes) Cost \$50 per hour

### Student to complete

What are your favourite subjects at school? .....

What do you find the most challenging about school? .....

What do you enjoy most about school? .....

What are your dreams and ambitions? .....

What are you hoping for or looking forward to in your New Zealand School? .....

What worries you have about living and studying in New Zealand? .....

# OTHER INFORMATION

## Part Six:

Have you travelled to other countries before? *(Please circle)* **YES** **NO**

if yes state which ones .....

Have you lived away from your family before? .....

Do you plan to return home in the term holidays? *(Please circle)* **YES** **NO**

Is there a particular part of your culture that is very important to you that we should know about?

.....

.....

Are there any special items you plan to bring with you? .....

What is your favourite food? .....

Is there any particular food that you cannot eat? .....

Do you have any special dietary requirements (e.g. vegetarian, don't eat chicken or pork etc

.....

Is there any particular New Zealand food that you are looking forward to eating?

.....



# INFORMATION TO HELP THE SCHOOL PLACE YOU IN CLASSES

**Part Seven:**

**Parent/Agent:** Student needs to complete an essay. Please encourage but do not write for them.

**Student:** So that we can assess your level of English, please complete an essay in your own hand writing. This should be

your own work with no assistance from anyone.

What you hope to achieve and expect during your time in New Zealand? What are your future career or study intentions are in

the future?

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# CONTRACT AND DECLARATION

**Part Eight**

This agreement may be signed by only one parent if the student is legally the responsibility of that parent.

Name of Student: .....

Given Name	Family Name
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Name of Father: .....

Given Name	Family Name
------------	-------------

Name of Mother: .....

Given Name	Family Name
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### **General (Parents)**

***The parties agree that all relevant provisions of the Education Act 1989 shall apply to the student in New Zealand. Any decision under these provisions to expel or exclude the Student will follow the Ministry of Education's guidance for schools on stand-downs, suspensions, exclusion and expulsion and shall terminate this Contract.***

1. Condition of acceptance: If this application contains incorrect information, the student will not be accepted into Cullinane College and if already accepted may have their application terminated.
2. We (parents or legal guardian/s) accept responsibility for the full payment of all tuition and homestay fees in advance.
3. We understand that in addition to fees paid to the school, we will be responsible for payment of any personal debts accrued by our son/daughter. We accept that the school can use the homestay money to settle any debt at any time.
4. That acceptance to a particular course is subject to the student's level of English language being at the level appropriate to the course. If further tests after the student has reached New Zealand demonstrate otherwise, the school will approach the parents for any extra costs.
5. All students under the age of 14 must have a native speaking guardian.
6. In case of dispute, we accept that the New Zealand law applies at all times.
7. If the student has a pre-existing medical condition that is not disclosed at the time of enrolment and this medical condition makes education at Cullinane College difficult this non-disclosure is grounds for termination of this contract.
8. Cullinane College responsibility ceases at the time that the student leaves the school at the end of the period of enrolment.

### **Behaviour (Students)**

9. Obey the laws of New Zealand. No student may take any illegal drugs or purchase alcohol.
10. Obey the school rules. Attend all classes regularly and always work to the best of your ability.
11. No student may drive a car or motorbike, without the permission of the School and their parents.

## Safety

12. If travelling without your host family outside of Whanganui, you must obtain written permission from:

- “ Your own parents
- “ Cullinane College

If you are under 18 it is unlikely that the school will permit you to travel independently.

13. You must obtain written permission as above for higher risk/adventure activities e.g. Bungy jumping, white water rafting, skiing, small airplane sightseeing rides, or any activity that may be considered dangerous or high risk.

14. You must have permission from your parents and the school to travel in a car or motorbike with a driver younger than 25 years. The driver must have a full licence.

## **DECLARATION**

I ..... (student) have read and understood the conditions of being an

international student at Cullinane College and agree to abide by the rules of the school:

- The student's parent guarantees the good behaviour of the student in New Zealand. He/she understands that behaviour which is unacceptable to the school (as outlined in the CODE OF CONDUCT <https://www.nzqa.govt.nz/providers-partners/education-code-of-practice/> or to homestay parents may lead to termination of the student's enrolment at Cullinane College.
- “Unacceptable behaviour” includes the abuse of alcohol and drugs, theft, physical violence, or any action that contravenes New Zealand law. In the event of such misbehaviour, any decision made by the Principal and / or Board of Trustees will be regarded as final.
- The student's parent accepts the right of the school to effect a change of course if this is seen to be in the best interests of the student.
- The student's parent has read and understood the Cullinane College Refunds Policy for International Students.
- The student's parent understands the student may not own or drive a vehicle whilst a student at Cullinane College. Driving lessons with an approved professional driving school can be arranged through the director.
- The student's parent agrees that the student should attempt to speak English at all times on campus and at his/her homestay.
- The student's parent agrees that their son/daughter should take part in at least two out-of-school activities each year, for example, music, speech or sport.

The student's parent understands that the Principal, Director or Homestay Parents have the authority to make decisions regarding medical treatment for their son/daughter. The student's parent understands that they will be informed immediately in the case of an urgent problem.

If I am living in a homestay organised by Cullinane College. I agree to abide by the homestay rules and guidelines and to do my best to fit in with the lifestyle of my homestay family.

Student's Name: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### Homestay rules

***This Contract is subject to the Student being placed in accommodation that is approved by Cullinane College. Cullinane College will make every reasonable attempt to provide approved accommodation for the Student and the Student agrees to comply with all expectations and conditions for living in Cullinane College approved accommodation.***

15. It is expected that you will become a member of the host family. As such, you will be treated as a member of that family and will be expected to participate in family activities. You are required to do the following:

- “ If you are going out, ask permission first and explain when you will be home.
- “ If you are likely to be late home, telephone or text your family.
- “ Be home by the time set by the homestay family. No later than 10:00 pm
- “ Keep your bedroom tidy.
- “ No consumption of alcohol or recreational drugs are permitted.
- “ Help around the house. Accept responsibility for reasonable jobs (e.g. help with the dishes).
- “ You will pay for your toll calls and internet charges. Your host family may choose to control your access to the internet.

16. You may not stay overnight at any house unless has been confirmed by the International Director.

### The Education Act 1989

17. The Education Act 1989 controls the exclusion, suspension and expulsion of all students from school. The Education Act also applies to international students.

### Refund of Tuition Fees

18. If you withdraw from your course of study before the course completion date, you may be eligible for a partial refund of school fees.

19. An application for refund of fees must be made in writing. Your parents must write to the Board of Trustees explaining why you have withdrawn from the course and your reasons for seeking a refund.

20. If your application is made before the start of your course, your tuition and homestay fees will be re-funded less a cancellation charge of \$600 to cover costs incurred by the school.



21. If your application is made after the start of your course, but before eight school weeks, your fees will be refunded less:

- “ A cancellation charge of \$600
- “ Any commission paid to your agent
- “ The proportion of the Government Levy the school is required to pay
- “ 60% of the remainder of the tuition fee (this covers costs already incurred and committed to for the duration of the programme for the use of facilities, resources and salaries of teachers and support staff).

22. No refund will be made to a student who is expelled from the school by the Board of Trustees.

23. No refund will be made to a student enrolled who becomes a permanent resident.

24. Administration fee will not be refunded.

### **Refund of Homestay Fees**

25. Early end of the course will have homestay fees for the future weeks refunded.

26. If you move out of your homestay before the end of your contract, the portion of your homestay fees not already used will be returned to you. The Administration Fee will not be refunded.

27. If you cancel your homestay contract before you move into the homestay, your fees will be refunded in full less the administration fee.

28. If you request a change of homestay, then the original homestay will receive two weeks' fees in lieu of notice.

### **Code of Practice for the Pastoral Care of International Students**

Cullinane College has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from this institution or from the

New Zealand Ministry of Education website at <https://www.nzqa.govt.nz/providers-partners/education-code-of-practice/> [www.minedu.govt.nz/goto/international](http://www.minedu.govt.nz/goto/international)

### **Dispute Resolution Scheme**

As an approved institution of the Code of Practice, Cullinane is also bound by the

Disputes Resolution Scheme (DRS) rules and bound by any decision made by the DRS operator, Fairway Resolution Ltd. If you require assistance to resolve a complaint with Cullinane College, please follow the procedure and Information about

Fairway Resolution can be found online at

<https://www.istudent.org.nz/>

### **Eligibility for Health Services**

Most students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment

during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at <https://www.health.govt.nz/>

### **Accident Insurance**

The Accident Compensation Corporation provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may still be liable for all other medical and related costs. Further information can be viewed on the ACC website at <https://www.acc.co.nz/>

## Medical and Travel Insurance

We require that all international students at Cullinane College have insurance that will cover the cost of any medical treatment and the loss of personal effects for the duration of their stay in New Zealand. The school is able to purchase a comprehensive policy from Unicare. If a student has alternative travel insurance, then please provide details of this policy for our records.

## Immigration

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <https://www.immigration.govt.nz/new-zealand-visas>

I have read and understood these conditions applying to entry to Cullinane College. I agree to notify Cullinane College of any contact detail changes.

**Signed:**

.....

Signature of Student                      Date

.....

Signature of Father \_\_\_\_\_ Date \_\_\_\_\_

.....

Signature of Mother \_\_\_\_\_ Date \_\_\_\_\_

Signature of Director of International Students \_\_\_\_\_ Date \_\_\_\_\_

***If you relied on a translator to understand this document, please ask the translator to sign here.***

.....

Name of translator	Signature of translator
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**Note: Failure to disclose relevant information or the provision of false information may result in termination of enrolment.**

***Make sure all details on these forms are completed and signatures from the correct people are included.***

# 2020 TERM DATES

## Part Nine:

Provisional from MOE web site.

- |  |    |                         |
|--|----|-------------------------|
| · Term 1 Between Monday 27 Jan – Fri 7 Feb | To | Thursday 9 April        |
| · Term 2 Tuesday 28 April                  | To | Friday 3 July           |
| · Term 3 Monday 20 July                    | To | Friday 25 September     |
| · Term 4 Monday 12 October                 | To | Friday 4 or 11 December |

Senior students usually sit National Examinations beginning mid-November but are entitled to leave school after this time.





[illegible]



# APPLICATION CHECKLIST

Use this checklist to ensure all relevant material has been completed and attached to this application.

Request	Information Requested (all the documents below need to be send together)
1	<input type="checkbox"/> International Student Enrolment Form <i>completed</i>
2	<input type="checkbox"/> Copy / email of Student Visa (or email verifying that is in process) <i>completed</i>
3	<input type="checkbox"/> Passport photo attached to enrolment form <i>checked</i>
4	<input type="checkbox"/> Medical and travel insurance policy (Medical and Travel Insurance are compulsory for all International Students while in New Zealand. If “No” please indicate and we will arrange medical insurance and invoice you) <i>attached</i>
5	<input type="checkbox"/> Medical certificate signed by a Doctor <i>attached</i>
6	<input type="checkbox"/> Student and Parent Contract <i>Signed</i>
7	<input type="checkbox"/> Passport Copy <i>attached</i>
8	<input type="checkbox"/> Copy of the two latest School Report <i>attached</i>
9	<input type="checkbox"/> Essay to assess English level and letter to your homestay family <i>attached</i>

Please either post or scan and email your completed application with all documents requested to:

Director of International Students  
Cullinane College  
PO Box 5017  
Whanganui  
New Zealand

Or email to

[office@cullinane.school.nz](mailto:office@cullinane.school.nz)

Lida Penn-Reina Director  
[lpenn@cullinane.school.nz](mailto:lpenn@cullinane.school.nz)